

The Visiting Professor program At Sechenov University

Department of Academic Cooperation
Office of International Cooperation

The university's status and goals

The title "Visiting professor" at Sechenov University has existed since November 15, 2025, and is an honorary title awarded to specialists that work outside of the University. A Visiting Professor is not a regular employee of the University.

The status is indefinite (without an expiration date). Conferring the title of "Visiting Professor" does not require any employment relations to be established and the position is not remunerated.

Attracting world-class experts:

- Enhances prestige and competitiveness;
- Creates a pool of loyal leading scientists;
- Contributes to an increase in publications;
- Contributes to an increase in the number of international grants.

Portfolios of visiting professors are published on the University's website.

Goal and benefits for the Professor

Recognition: Honorary title

Support: Reimbursement of expenses for one visit per year

Opportunities:

- Joint participation in Russian research, educational, and industrial projects, as well as international grants;
- Giving open lectures at the university;
- Priority joint publication in the university's journals;
- Access to university infrastructure within the framework of implemented projects.

Synergistic effect: Mutually beneficial cooperation. The University gains expertise and visibility, while the professor receives recognition and a platform for developing his or her projects.

Application and approval process

What should the initiator do?

1) Prepare the relevant documents:

- Memorandum to the Vice-Rector for International Affairs Candidate's application to the Rector
- Candidate's CV
- Candidate's consent to personal data processing

2) Coordinate the submitted documents with the Vice-Rector.

3) Send the documents to the Vice-Rector for International Affairs for approval.

Sample Memorandum

To the Vice-Rector for International Activities

FSAEI HE First MSMU named after I.M. Sechenov of the Ministry of Health of Russia (Sechenov University)

Doctor of Medical Sciences, M.Yu. Brovko

From the Head of _____

(Department name)

MEMORANDUM
on conferring the status of Visiting Professor

I request consideration of the candidacy for conferring the status of "Visiting Professor of Sechenov University":

Full Name: _____

Academic Degree, Title: _____

Primary Place of Employment: _____

Position at Primary Place of Employment: _____

4. Main Scientific Achievements (key publications, participation in international projects, etc.): _____

5. Proposed Forms of Cooperation: (e.g., annual lectures, participation in events, organizing conferences, joint publications, joint grants, etc.)

Justification for Recommending the Candidate: (e.g., *existing joint projects – specify which ones; long-term research interaction – specify field, duration of joint work; significant personal merits of the candidate – publications in leading journals, participation in leadership of international professional associations, h-index, etc.*)

Attachments: Candidate's application (1 page) + CV

Responsible employee of the department assigned to the visiting professor for resolving organizational issues

(Full Name/Contacts) _____

Head of Department

_____ / _____ / _____

"___" ____ 20__ г.

Sample Statement in English

To the Rector of the FSAEI HE First MSMU
named after I.M. Sechenov of the Ministry of Health of Russia (Sechenov University)
Academician of the RAS, Professor, Doctor of Medical Sciences
P.V. Glybochko
from _____
(Full Name)

STATEMENT

I, _____,

request to consider my candidacy for conferring the status of "Visiting Professor of Sechenov University".

I confirm that I understand the honorary, indefinite nature of this status, as well as the fact that its conferment is not employment or conclusion of an employment contract and does not provide for payment of wages.

Within the framework of the granted rights and opportunities, I confirm my consent:

- To use my personal data
- To use the official title "Visiting Professor of Sechenov University" in my academic profiles, biographies, and when mentioning affiliations (in conference programs, on websites, in author contributions of publications), where appropriate.
- To participate in the educational activity of the University: to deliver lectures, conduct seminars, master classes and open classes for students, residents, postgraduate students and teachers according to a schedule agreed with the host department (at least one public lecture per year).
- To actively engage in research work: to initiate and participate in joint projects, conduct scientific consultations, carry out joint supervision of dissertations, participate in expert reviews and work with student scientific circles.

-To participate in annual short-term visits

For my part, I assume the following obligations:

- To actively participate in the academic life of the University
- To strive for the development of scientific cooperation with scientists and teams of Sechenov University, including joint work on scientific articles, projects, experiments, exchange of data and methodologies.
- To participate in the preparation and implementation of applications for scientific grants performed jointly with the University.
- To be a co-author of scientific publications prepared in cooperation with scientists of the University, especially when using its resources or base.
- To contribute to the strengthening of the reputation of Sechenov University, to observe the norms of academic ethics and internal regulations.
- In public speeches, presentations and publications related to joint activities, where possible, to mention my affiliation with Sechenov University or the fact of cooperation.
- To recommend the University to my colleagues and students for establishing new contacts.

"" _____ 20 г. _____ / _____ /
(Date: Day Month Year) (Signature) (Full Name)

Sample Statement in Russian

Ректору ФГАОУ ВО Первый МГМУ
им. И.М. Сеченова Минздрава России (Сеченовский Университет)
академику РАН, профессору, д.м.н.
П.В. Глыбочко
от _____
(ФИО полностью)

ЗАЯВЛЕНИЕ

Я, _____,
прошу рассмотреть мою кандидатуру для присвоения статуса "Приглашённый профессор Сеченовского Университета".
Подтверждаю, что понимаю почётный бессрочный характер данного статуса, а также тот факт, что его присвоение не является трудоустройством или заключением трудового договора и не предусматривает выплаты заработной платы.
В рамках предоставляемых прав и возможностей я подтверждаю своё согласие:
-Использовать мои персональные данные
-Использовать официальное звание «Приглашённый профессор Сеченовского Университета» в своих академических профилях, биографиях и при упоминании аффилиаций (в программах конференций, на веб-сайтах, в авторских справках публикаций), где это уместно.
-Участвовать в образовательной деятельности Университета: читать лекции, проводить семинары, мастер-классы и открытые занятия для студентов, ординаторов, аспирантов и преподавателей по согласованному с принимающим подразделением графику (минимум одна открытая лекция в год).
-Активно включаться в научно-исследовательскую работу: инициировать и участвовать в совместных проектах, проводить научные консультации, осуществлять консультирование диссертациями, участвовать в экспертизах и работе со студенческими научными кружками.
-Принимать участие в ежегодных краткосрочных визитах
Со своей стороны, я принимаю на себя следующие обязательства:
-Активно участвовать в академической жизни Университета
-Стремиться к развитию научного сотрудничества с учёными и коллективами Сеченовского Университета, включая совместную работу над научными статьями, проектами, экспериментами, обмен данными и методиками.
-Участвовать в подготовке и реализации заявок на научные гранты, выполняемые совместно с Университетом.
-Выступать соавтором научных публикаций, подготовленных в сотрудничестве с учёными Университета, особенно при использовании его ресурсов или базы.
-Способствовать укреплению репутации Сеченовского Университета, соблюдать нормы академической этики и внутреннего распорядка.
-При публичных выступлениях, презентациях и в публикациях, связанных с совместной деятельностью, по возможности упоминать свою аффилиацию с Сеченовским Университетом или факт сотрудничества.
-Рекомендовать Университет своим коллегам и студентам для установления новых контактов.

"___" 20__ г. _____ / _____ /
(подпись) (ФИО)

All information about the "Visiting Professor" program is available on the university website:

<https://www.sechenov.ru/univers/structure/administration/upravlenie-pomezhdunarodnomu-razvitiyu/otdel-akademicheskogo-sotrudnichestva/priglashenny professor/>

