

Translation from the Russian original

**Federal State Autonomous Educational Institution of Higher Education
I.M. Sechenov First Moscow State Medical University
Under the Ministry of Health of the Russian Federation
(Sechenov University)**

APPROVED BY

Rector, Sechenov University,
member of the Russian Academy of Science
_____ Prof. Petr V. Glybochko

**Plan of events to achieve purposes in the field of quality
of education, research, innovation and medical activities
for the years 2017 – 2018**

No.	Event	Timely performance	Accountable person	Execution (Date)	Signature of leader
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To provide implementation of quality management system of educational, research and innovation activities of Federal State Autonomous Educational Institution of Higher Education I.M. Sechenov First Moscow State University Medical University under the Ministry of Health of the Russian Federation (Sechenov University) (hereinafter - University) for a new version of international standard ISO 9001: 2015, the national standard of the Russian Federation GOST ISO 9001-2015

Deadline: August 31, 2018

1	Preparation of updated version of the QMS	December, 2017	Andrey A. Svistunov Marina R. Muravyeva		
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2	Approval, replicating and transfer of documentation to structural units of University	February, 2018	Ivan. I. Ryazantsev Marina R. Muravyeva		
3	Implementation of academic seminars in University	No less than 1 time in semester	Andrey A. Svistunov Marina R. Muravyeva		
4	Realization of internal auditing	April-November, 2017; 2018	Andrey A. Svistunov Marina R. Muravyeva Andrey V. Reshetnikov		
5	Examining of customer requirements and their satisfaction	April-June , 2017; 2018	Evgeniya V. Galkina Marina R. Muravyeva		

To develop and implement Quality Management System for Medical Activity of University in accordance with the requirements of the international standard ISO 9001: 2015, the national standard of the Russian Federation GOST ISO 9001-2015.

Deadline: August 31, 2018.

1	Preparation of a package of medical QMS documentation	December, 2017	Victor V. Fomin Ekaterina V. Rebrova Marina R. Muravyeva		
2	Approval, replicating and transfer of documentation to structural units of University	January, 2018	Ivan. I. Ryazantsev Ekaterina V. Rebrova Marina R. Muravyeva		
3	Implementation of academic seminars with structural units University	No less than 1 time in semester	Victor V. Fomin Ekaterina V. Rebrova Marina R. Muravyeva		
4	Approbation and implementation of QMS of medical activity in structural units of University	February, 2018	Victor V. Fomin Ekaterina V. Rebrova Marina R. Muravyeva		

To conduct annual rating evaluation of the activity of departments, academic, staff that will be aimed at achievement of the best results in the work, further training, professionalism and differentiation of labor expense

Deadline: 2017-2018

1	Realization of training evaluation in departments	March, November, 2017; 2018	Andrey A. Svistunov Tatyana M. Litvinova Victor V. Fomin Marina R. Muravyeva		
2	Realization of rating evaluation of activities of academic staff	November, 2017; May, 2018	Andrey A. Svistunov Tatyana M. Litvinova Victor V. Fomin Marina R. Muravyeva		

To develop international relations within the framework of contracts with foreign universities, clinics, medical centers and international organizations

Deadline: 2017-2018

1	Creation of contracts on scientific and technical cooperation with scientific institutions	During 2017-2018	Andrey A. Svistunov Olga S. Sadkovaya		
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To develop and implement a system for recording of publication activities of University's academic staff

Deadline: 2017-2018

1	Level increase of publication activities of University's academic staff in publications, staged in the Scopus data bases and / or Web of Science	During 2017-2018	Andrey A. Svistunov		
2	Promotion of articles in journals, staged in the Scopus and / or Web of Science data bases	During 2017-2018	Andrey A. Svistunov Grigoriy I. Zatsman		

To make exchange of knowledge and experience with partner universities among students, academic staff, employees of the Clinical Center and University

Deadline: 2017-2018

1	Clerkships and experience exchange as a part of of University Innovation Infrastructure Development Program	During 2017-2018	Andrey A. Svistunov Olga S. Sadkovaya		
2	Exchange of experience within as a part of of interuniversity agreements	During 2017-2018	Andrey A. Svistunov Andrey Z. Vinarov		

To create, accumulate and maximally orient modern scientific developments for subsequent commercialization in practical public health, real sector of economy and educational process.

Deadline: till December 2018

1	Creation of small innovative enterprise (SIE)	During 2017-2018	Andrey A. Svistunov Sergey B. Shevchenko		
2	Development of innovative and exhibition activities, organization and holding of exhibition and conduction of academic events	During 2017-2018	Sergey B. Shevchenko Anatoliy A. Levko		

To conduct research aimed at acquiring of fundamentally new knowledge

Deadline: 2017-2018

1	Research as a part of postgraduate and doctoral programs	During 2017-2018	Tatyana M. Litvinova Nadezhda N. Zabroda		
2	Realization of work with grant-creating organizations and funds	During 2017-2018	Andrey A. Svistunov		

To train staff for research and innovation activities

Deadline: 2017-2018

1	Realization of PhD and doctoral programs	During 2017-2018	Tatyana M. Litvinova Nadezhda N. Zabroda		
2	Realization of further training programs and professional retraining for academic staff and medical personnel	During 2017-2018	Tatyana M. Litvinova Sergey B. Shevchenko Evgeniya V. Shih		

To involve University students for research work

Deadline: 2017-2018

1	Conduction of scientific and practical conferences of young scientists, competitions, olympiads	During 2017-2018	Tatyana M. Litvinova Nadezhda N. Zabroda		
2	Realization of innovative and educational programs for University's students	During 2017-2018	Andrey A. Svistunov		

To develop new modern movemnets of medical activity, introduce effective methods of prevention, diagnostics, treatment and medical rehabilitation for providing of quality medical care to consumers of medical service.

Deadline: 2017-2018

1	Development of methods of treatment and diagnostics of diseases, practical guidance, monographs and guidelines	During 2017-2018	Victor V. Fomin Olga S. Volkova Ekaterina V. Rebrova		
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First Vice-Rector,
Quality Management Representative

Andrey A. Svistunov